

# **Parish Council**

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA

Email; clerk@eastononthehill-pc.gov.uk

Dear Councillors,

You are summonsed to attend the **MEETING OF THE PARISH COUNCIL** on **MONDAY 9<sup>th</sup> JUNE 2025** at **7.00pm** in the Pavilion, The Drift, Off Westfields, Easton on the Hill, when the following listed business will be transacted.

Yours sincerely,

*Jenny Rice*, Jenny Rice, Clerk and Responsible Financial Officer

Date:4/6/25

## A G E N D A

<b>25/18</b>	<b>APOLOGIES FOR ABSENCE.</b> To receive apologies sent to the Clerk.	
<b>25/19</b>	<b>DECLARATIONS OF INTEREST</b>	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to complete and update their register if necessary. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).	
<b>25/20</b>	<b>PUBLIC PARTICIPATION</b>	
	Arrangements will be made for the public to join the meeting. A max of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda. Chairman to remind Councillors of one of the Seven Nolan Principles of Public Life.	
<b>25/21</b>	<b>MINUTES OF THE LAST MEETING</b>	
	To confirm as correct the record of the minutes of the last meeting held on 12 <sup>th</sup> May 2025, previously circulated. Chairman to sign.	
<b>25/22</b>	<b>MATTERS ARISING from previous meeting. Website updated (more photos needed)</b>	
<b>25/23</b>	<b>GOVERNANCE, TRAINING AND FINANCE</b>	
	<b>23.1</b>	To note period to call a bi-election has expired and council can co-opt to the vacancy left by E Laurance - to receive applications for co-option (herewith) and resolve who to appoint, as per co-option policy. Applicant free to join the meeting on signing the declaration of acceptance.
	<b>23.2</b>	To receive and note finance report and internal checks until end of May 2025 and resolve any queries, herewith.
	<b>23.3</b>	To note training session arranged for 7/7/25 and resolve individual training sessions as per training policy. To agree Chairmanship and planning training. To consider code of conduct training with Danny Moody in September. Herewith summary and cancellation policy.
	<b>23.4</b>	To review committees, roles etc and fill any gaps, herewith.
	<b>23.5</b>	To note any more forms/admin outstanding and reminders re register of interests.
	<b>23.6</b>	To note banking signatories set up and resolve any issues.
	<b>23.7</b>	To hear of ideas for spending PO collection monies of £275 or ask residents.
	<b>23.8</b>	To receive and note individual log ins for NCALC website/service/resources/training courses on offer.
	<b>23.9</b>	To note opportunity to receive a electoral register, for strict limited use only.
	<b>23.10</b>	To receive and note current Parish Council Action Plan and consider review and revisions, herewith.
	<b>23.11</b>	To discuss a change to CCTV policy to allow Cllr access – not advised by Clerk/law – GDPR Gov. Surveillance Code. (Cllr Cox)
	<b>23.12</b>	To note smart meter installation booked for Briers lighting meter box.
<b>25/24</b>	<b>PLAYING FIELD AND PLAYING FIELD WORKING GROUP (PFWG)</b>	
	<b>24.1</b>	To note Playing Field working Group to be reviewed and resolve future management of the playing field/pavilion options, see attached, with additional features/pros and cons, herewith.
	<b>24.2</b>	To hear feedback from meeting on cricket club grant opportunities and resolve action.
	<b>24.3</b>	To resolve payment of £100 to cricket club as per agreement for work done, and discuss additional expenditure for extra keys and fencing.
	<b>24.4</b>	To receive and note request from WPFK/KFC to play a kids session one Saturday to help recruitment-see information, liaise with ACC

	<b>24.5</b>	To receive and note report from Wittering/Ketton FC re suggested changes to the hire agreement and resolve response, herewith.
	<b>24.6</b>	To receive update on new gym equipment installation.
	<b>24.7</b>	Health and safety - to note feedback and update on GMC monthly play equipment and pavilion checks and update on list of jobs – same as previously. To discuss H/S contact.
	<b>24.8</b>	To discuss and agree installation of extra internal garage security - FOC from company.
	<b>24.9</b>	To discuss tin can fund raising appeal for playing field, who to monitor/control. (Cllr Cox)
<b>25/25</b>	<b>PLANNING COMMITTEE (Cllr McAllister, Cllr Mitchell, Cllr Stephenson, Cllr Woodman)</b>	
	<b>25.1</b>	<p>To note latest feedback from the Planning Committee meeting/applications.  <a href="https://publicaccess.east-northamptonshire.gov.uk/online-applications/">https://publicaccess.east-northamptonshire.gov.uk/online-applications/</a></p> <ol style="list-style-type: none"> <li>1. See attached minutes from the last meeting and updates/responses needed since ;</li> <li>2. NE/25/00552/TCA tree work in a conservation area – remove Damson tree at 31 Church St. <b>Decision needed.</b></li> <li>3. NE 25/00550/FUL full planning permission for single story side extension, entrance porch infill, replacement windows, new patio doors, internal alterations at 17 Western Ave. <b>Decision needed.</b></li> <li>4. NE/24/00778/FUL approval given for change of use of land for dog training and exercise centre, portakabin and provision of car parking and fencing, at land off Cliffe Road.</li> <li>5. NE/25/00018/FUL refusal of permission for replacement of Collyweston slate roof to main house at 44 Church St.</li> <li>6. NE/25/00339/FUL refusal of permission for construction of S/S Oak framed dining room to rear of existing dwelling at 37 West St.</li> </ol>
<b>25/26</b>	<b>REPORTS</b>	<b>FROM REPRESENTATIVES</b>
	<b>26.1</b>	<p><b>Checkers reports/village maintenance</b></p> <ol style="list-style-type: none"> <li>a) To receive checker reports from Councillor Woodman for May and address any issues raised. Note new list from May 2025, Cllr Kendall for June.</li> <li>b) To note any new reports of village maintenance and resolve any action/expenditure.</li> <li>c) To discuss a Cllr to monitor potholes – see information. (Cllr Cox)</li> <li>d) To receive and note any update from Parish Path warden.</li> </ol>
	<b>26.2</b>	<p><b>Village Hall</b></p> <ol style="list-style-type: none"> <li>1) To note any update from Cllr Lyons, new Trustee rep.</li> </ol>
	<b>26.3</b>	<p><b>Police Liaison Representative</b></p> <ol style="list-style-type: none"> <li>1) To receive and note invite from PCSO to PLR/Parish re any concerns and decide response.</li> </ol>
		<p><b>Traffic Working Group</b></p> <ol style="list-style-type: none"> <li>1) To receive update from working group/Cllr Woodman on device data.</li> <li>2) To note grant monitoring form completed.</li> </ol>
<b>25/27</b>	<b>ALLOTMENTS</b>	
	<b>27.1</b>	To note allotment manager details and information passed over. To receive and note update.
	<b>27.2</b>	To decide on a free allotment gesture.
<b>25/28</b>	<b>TREES AND GREENS WORKING GROUP (INCL NATURE RECOVERY) (Cllr Cox, Cllr Holwell, Cllr Mitchell, Cllr Woodman)</b> <ol style="list-style-type: none"> <li>a) To receive and note update on nature recovery plans, updated by Jeff Davies, herewith, and resolve any actions, incl spare Barn Owl box for a farmer maybe?</li> <li>b) To note update on grass cutting contract and resolve any action.</li> <li>c) To note update on fencing project.</li> <li>d) To note request for second flagpole at Spring Close and resolve response.</li> <li>e) To receive any other feedback and update from Trees and Greens Group, including future grant opportunity, help from Hannah, NNC.</li> </ol>	
<b>25/29</b>	<b>COMMUNITY SUPPORT/ENGAGEMENT/ISSUES/VILLAGE GROUPS</b> <ul style="list-style-type: none"> <li>- To suggest and agree any specific items for June's What's on the Hill – new Councillors, NR, PO monies</li> <li>- To decide on a donation/flowers.</li> </ul>	
<b>25/30</b>	<b>CLERK CORRESPONDENCE /INFORMATION TO NOTE:</b> <ul style="list-style-type: none"> <li>- To note communication re track behind houses on the Crescent and PC position.</li> </ul>	

	<ul style="list-style-type: none"> <li>- To note request from NNC bus services re no parking at bus stop.</li> <li>- To discuss layby Westfields/The Crescent. Cllr Cox.</li> </ul>		
<b>25/31</b>	<b>ORDERS FOR PAYMENT</b> To agree payments to be made as follows;		
	<b>31.1</b>	Clerk reimburse for HP ink plan shared with other PC £9.57	£9.57
	<b>31.2</b>	Clerk reimburse for Microsoft package May home office allowance, plus mileage	£8.49, £26, £8.10
	<b>31.3</b>	HMRC employer NI payment and employee tax/NI payment May	£ tbc
	<b>31.4</b>	Yu Energy Briers street lighting bill as per contract, paid by direct debit, June	£17.17 and £333.24
	<b>31.5</b>	Yu Energy electricity for street lighting, paid by DD, June	£18.35
	<b>31.6</b>	Yu energy bill pavilion June	£28.78
	<b>31.7</b>	Village hall hire	£28
	<b>31.8</b>	Clerk salary/hours payable 30/6/25, £1030.02 less tax and NI due – above	£tbc
	<b>31.9</b>	Multipay card monthly fee and Unity bank charges, monthly	£3/£6
	<b>31.10</b>	Grounds Maintenance Contractor invoice for May, labour and materials K Cox	£142.50 and £175.79
	<b>31.11</b>	Handiman Grass cutting contract K Cox	£475
	<b>31.12</b>	Addida Cricket Club reimburse for works, plus invoice for keys	£100 tba
	<b>31.13</b>	ICO subs (increased) by direct debit	£47
	<b>31.14</b>	Re-imburse Tim Nicol for signs for bike for P Bates.	£25
	<b>31.15</b>	Re-imburse Clerk for stationery, shared with other PC (they pay £17.22 to EPC)	£71.24
	<b>31.16</b>	Eon maintenance contract	£285.60
<b>25/32</b>	<b>RECEIPTS</b>	Hire charges for Cricket Club for April and May	£350 x 2
<b>25/33</b>	<b>DATE OF NEXT MEETINGS</b> To note that the date of the next full council meeting is the full council meeting on <b>Monday 14<sup>th</sup> July 2025</b> at 7pm in the village hall and the next Planning Committee meeting is to be agreed, dependent on new applications. See council notice board or website for details <a href="http://www.eastononthehill-pc.gov.uk">www.eastononthehill-pc.gov.uk</a>		