

Easton on the Hill Parish Council

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA
Email; clerk@eastononthehill-pc.gov.uk

Dear Councillors,

You are summonsed to attend the **MEETING OF THE PARISH COUNCIL** on **MONDAY 10th JULY 2023** at **7.00pm** at **Easton Village Hall**, New Road, Easton on the Hill, when the following listed business will be transacted.

Yours sincerely,

Jenny Rice, Jenny Rice, Clerk and Responsible Finance Officer

Date: 5/7/23

AGENDA

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| 23/49 | APOLOGIES FOR ABSENCE. To receive apologies sent to the Clerk. | |
| 23/50 | DECLARATIONS OF INTEREST | |
| | To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to update their register if necessary. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business). Councillors to be made aware of the changes to register form. | |
| 23/51 | PUBLIC PARTICIPATION | |
| | Arrangements will be made for the public to join the meeting. A max of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda. Chairman to remind Councillors of one of the Seven Nolan Principles of Public Life. | |
| 23/52 | MINUTES OF THE LAST MEETING (previously circulated) | |
| | To confirm as correct the record of the minutes of the meeting held on Wednesday 12 th June 2023, previously circulated and herewith. Chairman to sign. | |
| 23/53 | MATTERS ARISING from previous meeting. | |
| 23/54 | GOVERNANCE AND FINANCE | |
| | 54.1 | To receive finance report and internal checks feedback for June and resolve any queries, herewith. |
| | 54.2 | To remind re asset checks due by Councillors on all parish assets, as per list, herewith. |
| | 54.3 | To receive and note information on a Multipay card from Unity and resolve to investigate further. |
| 23/55 | PLAYING FIELD MANAGEMENT COMMITTEE (PFMC), CRICKET CLUB AND THE DRIFT | |
| | 55.1 | <ul style="list-style-type: none"> a) To receive and note update on the survey/questionnaires and conclusions/summary, to take into account with b) below. Herewith. b) To receive and note the proposal and report on a handover of the old cricket club pavilion, assets and monies to the PFMC/Parish Council and resolve to accept or not, subject to any conditions and actions, taking into account the impact on the Parish Council. To follow, after PFMC meeting on 5/7/23. c) To note the termination of the lease of land to the cricket club due to an unavoidable breach of the terms of the lease, and letter to be sent to ex committee members. d) To receive an update on the power supply project including the electricity supply contract. e) To receive and note an update on other relevant issues. |
| 23/56 | REPORTS FROM REPRESENTATIVES | |
| | 56.1 | Trees and Greens Working Party (Cllr Green, Cllr Mountain, Cllr Holwell and Cllr Bates) <ul style="list-style-type: none"> a) To receive feedback on overhanging tree and decide on action/expenditure. b) To receive and note feedback from volunteer help activities from CIPS and decide any actions. c) To discuss and resolve the development of Spring Close, adding a path etc, for the War Memorial event. d) To receive and note feedback from the Woodland area assessment by Rockingham Vision and nature recovery opportunities. e) To note any other issues and resolve action. |
| | 56.2 | Checkers reports/village maintenance <ul style="list-style-type: none"> a) To receive checker report for June (Cllr McAllister) and address any issues raised. b) To receive any update on Spring Close fencing project, Cllr Woodman, and help required. c) To note Polish War Memorial dedication and re-enactment event road closure and insurance situation and resolve action, update report from Cllr Lawson herewith. |
| | 56.3 | Village Hall. <ul style="list-style-type: none"> 1) To receive and note feedback from the latest meeting/AGM. 2) To note past Parish Council Chairman name boards not updated and resolve who to do. |

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| | 56.4 | Vehicle Activation Devices and Traffic Working Group. (Cllr Woodman and Cllr Green) a) To receive and note latest data from devices, if available. | |
| | 56.5 | Joint Action Group/Police Liaison Representative (PLR) and Local Area Partnership (Cllr Firth) To receive latest report from meetings. | |
| 23/57 | ALLOTMENTS | | |
| | 57.1 | To receive any update from Allotment Manager, P Bates including the locking of the gate. | |
| 23/58 | COMMUNITY ENGAGEMENT | | |
| | 58.1 | To receive and note feedback from bus service enquiry and progress in Cambs. | |
| | 58.2 | To check Police Liaison Representative correspondence and new contact to be registered. | |
| 23/59 | PLANNING COMMITTEE (Cllr Lawson, Cllr Mountain, Cllr McAllister, Cllr Watson and Cllr Woodman) | | |
| | 59.1 | To note minutes and/or feedback from latest Planning Committee meeting, 12/6/23. | |
| 23/60 | CLERK CORRESPONDENCE /INFORMATION TO NOTE: a) D Day 80 th anniversary on 6/6/24 opportunity for lighting a Beacon as a light of peace. b) Reporting scam emails and messages c) Road closure Western Ave advance notice. d) NCALC new Association Management System | | |
| 23/61 | ORDERS FOR PAYMENT | | |
| | To agree payments to be made as follows; | | |
| | 61.1 | Clerk reimburse for HP ink plans. New one started for e printer £4.49. Other one revised/shared with other PCs £11.69, new amount. | £16.18 |
| | 61.2 | HMRC employer NI and tax payment | £tbc |
| | 61.3 | Clerk mileage for June | £5.40 |
| | 61.4 | Yu Energy electricity bill as per contract, paid by direct debit. | £310.32 £16.85 |
| | 61.5 | Leics Gardens grass cutting 23/077 in May as per contract | £765 paid |
| | 61.6 | Village hall hire | £23 |
| | 61.7 | J Rawlinson Caretaker invoice for June | £210 |
| | 61.8 | Clerk salary payable 30/6/23 £840.32 plus £26 home office less HMRC tax/NI | £tbc less £HMRC from last month not deducted |
| | 61.9 | Clerk reimburse for more grass seed and padlock | £52.97 |
| | 61.10 | Clerk reimburse for Microsoft package x 2, Jun and Jul £5.99 | £11.98 |
| | 61.11 | SLCC share of membership | £97 |
| | 61.12 | Wellers Hedley Solicitors bill for registering lease, plus cancellation of registration invoice, paid by CC to PC | £428 paid 22/6 Plus £150 plus vat to be paid |
| | 61.13 | Viking A4 paper, turn to pay, reimburse clerk | £47.32 |
| | 61.14 | NNC bin emptying 22/23 paid in arrears | £151.28 |
| | 61.15 | Society Of Local Council Clerks subs share | £97 |
| 23/62 | RECEIPTS | To note income received; Refund adjustment from Bullimores | £7.35 |
| 23/63 | DATE OF NEXT MEETINGS To note that the date of the next Parish Council meeting is Monday 11 th September 2023 at 7pm (no meeting in August normally). Next PFMC meeting is early August, tbc, next Planning Committee meeting is 11/9/23 unless another is needed beforehand. See council notice board or website for details www.eastononthehill-pc.gov.uk | | |