

Easton on the Hill Parish Council

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA
 Email; clerk@eastononthehill-pc.gov.uk

Dear Councillors,

You are summonsed to attend the full Parish Council meeting on **MONDAY 13th JULY 2026** at 7.00pm in the Village Hall, New Road, Easton on the Hill, when the following listed business will be transacted.

Yours sincerely, *Jenny Rice*, Mrs Jenny Rice, Clerk and Responsible Financial Officer

Date:8/7/26

AGENDA

26/34	APOLOGIES FOR ABSENCE	
	To receive apologies sent to the Clerk and to note reason where given and accept, or not, according to the attendance policy. (JS work mtg)	
26/35	DECLARATIONS OF INTEREST	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to update their register if necessary. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest is a legal requirement and will require that the member withdraws from the meeting room during the transaction of that item of business).	
26/36	PUBLIC PARTICIPATION	
	Arrangements will be made for the public to join the meeting. A max of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda.	
26/37	MINUTES OF THE LAST MEETING	
	To confirm as accurate the record of the minutes of the last meeting held on 8 th June 2026, previously circulated. Chairman to sign.	
26/38	PLANNING COMMITTEE (Cllr Kaye, Cllr Mitchell, Cllr Stephenson, Cllr Woodman, Cllr Tungate)	
	To note latest feedback from the Planning Committee meeting/applications. https://publicaccess.east-northamptonshire.gov.uk/online-applications/	
	<ol style="list-style-type: none"> 1. To receive and note feedback on any applications since last meeting. 26/01562/TCA tree works in a conservation area, reduce Bay, Holly and Laurel at 52 High St. and 26/01750/LBC flat roof replacement at village hall - no issues expressed. 2. To note any Local Plan update – no response sent. 	
26/39	REPORTS FROM COUNCILLORS	
	39.1	Checkers reports/village maintenance/salt bins/defibrillators/traffic speed control measures
		<ol style="list-style-type: none"> a. To receive checker report from Cllr Kendall for June and resolve any maintenance needed. July checker is Cllr Davey and August is Cllr Garner. b. Traffic - to note any volunteers for Community Speedwatch scheme and resolve action. Also, feedback posted/circulated re advisory 20mph suggestion. c. To note resident feedback sent re next speed review and resolve action.
	39.2	Parish Path Warden (Cllr Woodman) To receive any update.
	39.3	Village Hall (Cllr Lyons) To note any update from the PC representative Trustee.
	39.4	Police Liaison Representative To hear update from meeting with police and resolve any action.
26/40	CLERK CORRESPONDENCE /INFORMATION TO NOTE/DECISIONS:	
	<ul style="list-style-type: none"> - To note Burghley Estates work in the wood, herewith. - To note electric vehicle consultation objection and request for council to object and resolve action. - To note request to NNC for resident parking from dropped kerbs. - To note Star Council awards and categories and agree any nominations. 	
26/41	PROJECTS	
ACTION PLAN	41.1	To receive and note feedback/update from sub-group on any new action plan from survey results.
	41.2	To note residents reminded how to report issues using HORT. To arrange a date for promoting street defect reporting and walkabout day to report issues.

CCTV GROUP	41.5	To note any interest in a CCTV task and finish group and agree terms of reference of a group (herewith) and/or a way forward.	
	41.6	To note feedback re tree and plaque at Spring Close on site of old war memorial and resolve action.	
26/42	GOVERNANCE, TRAINING AND FINANCE		
	42.1	To receive end of June finance report (herewith) and internal financial checks and resolve any queries, herewith.	
	42.2	To agree any new training required (details circulated), and feedback on training attended.	
	42.3	To receive update on Assertion 10 and increased data protection requirements, including to agree the data audit, herewith. To consider Cllr training sessions via NCALC or ICO.	
	42.4	To note accessibility report performed by VisionICT , herewith, and some remedial works to be done. Agree skilled Cllr to do this/help.	
	42.5	To receive any annual summer asset checks completed and resolve any actions needed, herewith – gate latch being done.	
	42.6	Staffing committee – to agree a date for the Clerk’s appraisal.	
	42.7	To resolve using AI technology to aid the Clerk’s minute taking or to record and transcribe the meeting into notes to be agreed for future reference, information circulated.	
	42.8	To note energy contract agreed at approx. £766 pa for 2y contract – still cheaper than Yu Energy renewal.	
	42.9	To note Local Council Award “quality control” scheme details and resolve action, herewith.	
26/43	ALLOTMENTS		
	43.1	To note update - confirmation re memorial bench sent and all vacant plots taken by resident plus thefts at the site and request for plot markers.	
	43.2	To note feedback on garden waste and metal clearance, and reconsider skip for other, general waste.	
	43.3	To note applicant for volunteer Allotment Manager post and agree.	
26/44	COMMUNITY SUPPORT/ENGAGEMENT/ISSUES/VILLAGE GROUPS		
		- To suggest and agree any specific items for August’s What’s on the Hill and devise system for any new residents for welcome pack – one via Facebook.	
26/45	TREES AND GREENS WORKING GROUP (INCL NATURE RECOVERY) Cllr Cox, Cllr Holwell, Cllr Mitchell, Cllr Woodman, plus Cllr Tungate Climate and Action Champion. (Last tree survey Aug 2025)		
		To receive and note any feedback from the group, including	
		- 1. removal of old war memorial	
		- 2. tree work quotes – work agreed to be done in October	
		- 3. nature recovery project update and co-ordinator for Spring Close clean up.	
26/46	PLAYING FIELD, PAVILION, PLAY AREAS, WOODLAND AREA		
	46.1	Contractor, Health and Safety – to receive and note list of work and agree expenditure of any new works and resolve any issues raised: emergency lighting issue fixed, Cllr fixed latch.	
	46.2	To agree use of a key safe box for pavilion, offsite.	
	46.3	To agree change to GMC work and all Legionnaires water temperature testing to be now carried out by Cllr Woodman as one part needed on a weekend if no other solution found – plumber to be asked. To note schematic drawing completed.	
	46.4	To receive and note ROSPA play inspection report and agree minor, remedial works to be carried out as summarised, herewith and circulated.	
	46.5	To receive update on revised and final ACC and FC hire agreements and resolve any queries/agree action, plus consider a meeting with ACC to discuss future plans and as per their request/grant. To note weekly cleaner being arranged for them and agree purchase of equipment in principle.	
	46.6	To note request to use field 21/7 for toddler sports day and agree action.	
26/47	ORDERS FOR PAYMENT To agree payments to be made as follows. The invoices have all been examined, verified and certified by the Responsible Financial Officer (RFO) and are to be signed by the Chairman;		
	47.1	Clerk reimburse for expenses. (£26 home office, £8.49 microsoft, £13.49 ink plan starts July 2026, plus mileage £8.10)	£49.05
	47.2	HMRC employer NI payment and employee tax/NI payment July and August.	£ 105.45 July

			Aug tbc
	47.3	Street lighting bills as per contract, paid by direct debit. And Yu Energy for The Briers	£23.77 Briers £134.78
	47.4	Yu energy bill pavilion electricity, paid by DD	£68.84
	47.5	Village hall hire	£25
	47.6	Clerk salary/hours payable 31/7/26 and 31/8/26 less tax £46.40 and NI £3.62 due	£1043.21
	47.7	Multipay card monthly fee and Unity bank charges, monthly	£3/£7
	47.8	T Cowling for Grounds Maintenance Contractor June	£336
	47.9	K Cox Handiman for grass cutting in June	£638.25
	47.10	Toolstation light fitting	£18.99
	47.11	Wicksteed first instalment, including VAT	£4855.54
	47.12	ROSPA Play Safety for inspection	£266.40
receipt	47.13	Donation to gym/play equipment from anonymous resident donor	£250
receipt	47.14	Grant payment received for new equipment at the Close	£4046
26/48	DATE OF NEXT MEETINGS To note that the next meeting is on Monday 14th September 2026 (there is no ordinary meeting in August) at 7pm in the village hall and the next Planning Committee meeting is to be agreed, dependent on new applications, usually the same date. See council notice board or website for details www.eastononthehill-pc.gov.uk		