

Parish Council

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA

Email; clerk@eastononthehill-pc.gov.uk

Dear Councillors,

You are summonsed to attend the **MEETING OF THE PARISH COUNCIL** on **MONDAY 14th JULY 2025** at **7.00pm** in the Village Hall, New Road, Easton on the Hill, when the following listed business will be transacted.

Yours sincerely,

Jenny Rice, Jenny Rice, Clerk and Responsible Financial Officer

Date:8/7/25

AGENDA

25/34	APOLOGIES FOR ABSENCE. To receive apologies sent to the Clerk. Reasons for non attendance to be noted as accepted or not accepted.	
25/35	DECLARATIONS OF INTEREST	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to complete and update their register if necessary. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).	
25/36	PUBLIC PARTICIPATION	
	Arrangements will be made for the public to join the meeting. A max of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda. In addition; <ul style="list-style-type: none"> Chairman to remind Councillors of one of the Seven Nolan Principles of Public Life. Chairman to remind members and the public of the meeting rules/Standing Orders regarding speaking, proposing and seconding/voting, sticking to the agenda items etc for better meeting outcomes. 	
25/37	MINUTES OF THE LAST MEETING	
	To confirm as correct the record of the minutes of the last meeting held on 9 th June 2025, previously circulated. Chairman to sign.	
25/38	MATTERS ARISING from previous meeting. Website updated (more photos needed)	
25/39	GOVERNANCE, TRAINING AND FINANCE	
	39.1	To receive and note finance report and internal checks until end of June 2025 and resolve any queries, herewith, to assist in decision making.
	39.2	To review group training session held on 7/7/25 and other training courses attended and agree any actions as a result, including authority to attend/pay for training in between meetings.
	39.3	To review committees , roles etc and fill any gaps, herewith. To confirm Cllr Kaye as PLR.
	39.4	To review costs for ideas for spending of PO monies/resident collection and resolve.
	39.5	To review CCTV policy to allow Cllr access – not advised by Clerk/law – GDPR Gov. Surveillance Code and agree any policy changes. See attached summary. Also, to agree a review of the positioning of the camera to avoid wind/branch recordings and improve clarity.
	39.6	To note asset checks and forms due for completion for Cllrs over the summer.
	39.7	To review how information/emails are sent out and confirm any changes required.
	39.8	To note laptop system update out of date/incompatible from October and new laptop required, specific costs to be acquired. Refurb one possible. Agree cost up to a max. of £550.
	39.9	To note SSL certificate required and Vision ICT offer of £50 and resolve to do.
	39.10	To receive and note details of a personal data breach and action taken. To note for future reference and training requirements and agree any further action.
25/40	PLAYING FIELD AND PLAYING FIELD WORKING GROUP (PFWG)	
	40.1	To note Playing Field Working Group to be reviewed and future management of the playing field/pavilion options to be resolved, see attached, with features/pros and cons, herewith. C/F. Also, training video available on basic differences, herewith.
	40.2	To resolve payment of £100 to cricket club as per agreement for work done, and discuss additional expenditure for extra keys and fencing, information circulated. C/F.

	40.3	To note expenditure incurred on old mower to replace battery (£89) and refurb at cost of £346 and resolve to pay or not, noting grass cutting contractor terms that approval is required before purchase of parts.
	40.4	To receive and note report from Wittering/Ketton FC re suggested changes to the hire agreement and resolve response/agreement, herewith, plus emailed information. C/F.
	40.5	Contractor/Health and safety - to note feedback and update on GMC work/PLI, monthly play equipment and pavilion checks (including Rospa) and update on list of jobs. To discuss and resolve a H/S contact.
	40.6	To discuss tin can fund raising appeal for playing field, who to monitor/control. (Report from Cllr Cox) C/F.
	40.7	To receive and note update on BandM waste contract suspended/outstanding £s and resolve action.
	40.8	To note request from cricket club to meet to discuss grant applications, plus the need for a new mower at a cost of 6-8k, for grass cutting. To note agreement terms re replacing equipment. Resolve action.
25/41	PLANNING COMMITTEE (Cllr Kaye, Cllr McAllister, Cllr Mitchell, Cllr Stephenson, Cllr Woodman)	
	41.1	<p>To note latest feedback from the Planning Committee meeting/applications. https://publicaccess.east-northamptonshire.gov.uk/online-applications/</p> <ol style="list-style-type: none"> 1. See attached minutes from the last meeting and updates/responses needed since ; 2. NE/25/00585/TCA Tree work in a conservation area, Yew, reduce by 2m at 15 Church St. Response sent. 3. NE/25/00551/TPO Horse Chestnut remove lower limbs, crown lift at Paddock, Park Walk. Response sent.
25/42	REPORTS	FROM REPRESENTATIVES
	42.1	<p>Checkers reports/village maintenance</p> <ol style="list-style-type: none"> a) To receive checker reports from Councillor Woodman/Kendall for June and address any issues raised. Note Cllr Kendall in July and Cllr Davey in August. b) To note report made to insurance and police of damaged village sign and resolve any required action. c) To note abandoned car report made to police/road traffic incident dept. d) To note report of flytipping at back of the Crescent and resolve any further action. e) To note any new reports of village maintenance and resolve any action/expenditure. f) To discuss a Cllr to monitor potholes – see information. (C/F Cllr Cox) g) To receive and note any update from Parish Path warden.
	42.2	<p>Village Hall</p> <ol style="list-style-type: none"> 1) To note any update from Cllr Lyons, new Trustee rep.
	42.3	<p>Police Liaison Representative</p> <ol style="list-style-type: none"> 1) To note update from police meeting attended and matters/meeting, including invite from PCSO to PLR/Parish re any concerns and decide response.
	42.4	<p>Traffic Working Group (Cllr Woodman)</p> <ol style="list-style-type: none"> 1) To receive update from working group/Cllr Woodman on device data. 2) To note concerns raised by resident at meeting and correspondence and meeting re speed limit change and decide attendance. 3) To consider Road Safety grant for other measures eg dragons teeth and resolve action. 4) To consider and resolve concerns raised by resident re Close speeding and signs for play area. (NNC say PC directional sign only)
25/43	ALLOTMENTS	
	43.1	To receive and note update report (herewith) from Clerk, including clarity/agreement of padlock use for all tenants and forfeiting of plot/wait list.
25/44	<p>TREES AND GREENS WORKING GROUP (INCL NATURE RECOVERY) (Cllr Cox, Cllr Holwell, Cllr Mitchell, Cllr Woodman)</p> <ol style="list-style-type: none"> a) To receive and note update on nature recovery plans, updated by Jeff Davies, herewith, and resolve any actions, incl spare Barn Owl box for a farmer maybe? b) To note any update on grass cutting and resolve any outstanding issues. c) To note update on fencing project and resolve any outstanding issues. 	

	d) To receive any other feedback and update from Trees and Greens Group, including Spring Clean up and future grant opportunity, help from Hannah, NNC. e) To agree summer tree survey at cost of £300, quote received.		
25/45	COMMUNITY SUPPORT/ENGAGEMENT/ISSUES/VILLAGE GROUPS - To suggest and agree any specific items for August's What's on the Hill		
25/46	CLERK CORRESPONDENCE /INFORMATION TO NOTE: - To note communication re track behind houses on the Crescent and PC position clarified. C/F - - To note request from NNC bus services re no parking at bus stop.C/F - To discuss layby Westfields/The Crescent. Cllr Cox. C/F - To note letter from resident/child regarding new playing field equipment and resolve further response. - To note scam emails warning, especially gov.uk emails and QR code scams. - To note survey on NNC services until 27/7/25		
25/47	ORDERS FOR PAYMENT To agree payments to be made as follows;		
	47.1	Clerk reimburse for HP ink plan shared with other PC £9.57	£9.57
	47.2	Clerk reimburse for Microsoft package May home office allowance, plus mileage	£8.49, £26, £2.70
	47.3	HMRC employer NI payment and employee tax/NI payment for July	£ tbc
	47.4	Yu Energy Briers street lighting bill as per contract, paid by direct debit, June	£
	47.5	Yu Energy electricity for street lighting, paid by DD, June	£320.63
	47.6	Yu energy bill pavilion June	£24.63
	47.7	Village hall hire	£tbc
	47.8	Clerk salary/hours payable 31/7/25 and 31/8/25, £1030.02 less tax and NI due – above	£tbc
	47.9	Multipay card monthly fee and Unity bank charges, monthly	£3/£6
	47.10	Handiman Grounds Maintenance Contractor invoice for June, labour and materials K Cox Plus extra mower refurb costs Current mower new battery	£315.96 £346 tbc £82.79 tbc
	47.11	Handiman Grass cutting contract K Cox	£360
	47.12	Addida Cricket Club reimburse for works	£100 tba
	47.13	ICO subs (increased) by direct debit July	£47
	47.14	Vision ICT for last email	£14
	47.15	Rospa play safety inspection	£259.20
	47.16	NCALC for training Planning Cllr Stephenson	£42
	47.17	Vision ICT SSL certificate TBA	£50 TBA
25/48	RECEIPTS	Hire charges for Cricket Club for June plus keys	£356.50 received 17/6/25
25/49	DATE OF NEXT MEETINGS To note that the date of the next full council meeting is on Monday 8th September 2025 at 7pm in the village hall (no ordinary meeting in August) and the next Planning Committee meeting is to be agreed, dependent on new applications. See council notice board or website for details www.eastononthehill-pc.gov.uk		