

Easton on the Hill Parish Council

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA
Email; clerk@eastononthehill-pc.gov.uk

Dear Councillors,

You are summonsed to attend the **Parish Council meeting** on **MONDAY 11th JULY 2022** at 7.00pm at **Easton Village Hall**, New Road, Easton on the Hill, when the following listed business will be transacted.

Yours sincerely,

Jenny Rice, Jenny Rice, Clerk and Responsible Finance Officer

Date: 6/7/22

AGENDA

22/33	APOLOGIES FOR ABSENCE	
	To receive apologies sent to the Clerk and remind Councillors that they need to be sent to the Clerk before the meeting.	
22/34	DECLARATIONS OF INTEREST	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to update their register if necessary. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business). There is no dispensation in place for Councillors with allotments.	
22/35	PUBLIC PARTICIPATION	
	Arrangements will be made for the public to join the meeting. A max of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda. Chairman to remind the public of the Public Speaking at Council and Committee Meetings policy and remind Councillors of one of the Seven Nolan Principles of Public Life.	
22/36	MINUTES OF THE LAST MEETING (previously circulated)	
	To confirm as correct the record of the minutes of the meeting held on Monday 13 th June 2022, previously circulated. Chairman to sign, herewith.	
22/37	MATTERS ARISING from previous meeting.	
22/38	GOVERNANCE, FINANCE AND TRAINING	
	38.1	To receive and note finance report and internal checks to end of June 2022 and resolve any queries, herewith.
	38.2	To receive and note updated Parish Council Action Plan (herewith) and resolve to finalise. C/F from previous meeting.
	38.3	To note asset checks allocated to be done by September meeting and resolve any queries.
	38.4	To receive and note training courses on offer and resolve any bookings/expenditure, circulated.
22/39	PLAYING FIELD MANAGEMENT COMMITTEE (PFMC) Cllr Bates, Cllr Cherry, Cllr Watson and Cllr Woodman, plus K Cox, D Davenport and a Cricket Club committee member, CRICKET CLUB AND THE DRIFT	
	39.1	To receive update from PFMC activity including Caretaker role, work at the PF, gazebo/seating, new hire contracts and issues with abuse and dogs in play area.
	39.2	To note latest ROSPA report recommends the same for the old swings and therefore previous Parish Council decision to remove based on safety and insurance still stands. Report attached. PFMC to action.
	39.3	To receive the amended proposal regarding the Parish Council applying for a grant for electricity to be installed in the playing field/pavilion and resolve to make the application on the basis of the report, attached.
22/40	REPORTS FROM REPRESENTATIVES	
	40.1	Trees and Greens Working Party (Cllr Bates, Cllr Green, Cllr Holwell, Cllr Mountain) a) To receive feedback from litter pick/Spring Close clear up and resolve any issues. b) To note Police, Fire and Crime Commissioner grant funding available, circulated and resolve if needed for TAG or TWG. c) To note offer of free Oak tree for Spring Close and agree/location if not planted at clean up.
	40.2	Checkers reports/village maintenance a) To receive checker report for June and updated Spring Close checker form b) To receive update on pond risk assessment c) To note report of open mine shaft reported to Burghley (Collyweston Parish) d) To receive update on the de-fib numbers

	40.3	Village Hall. To note AGM date changed to 15/7/22.	
	40.4	Vehicle Activation Devices and Traffic Working Group (Cllr Green and Cllr Woodman). a) To receive and note update on Community Speedwatch Scheme b) To receive and note update on extra police checks for speeding and traffic survey reports	
	40.5	Joint Action Group/Police Liaison Representative (PLR) Cllr Mountain. To receive latest report, if any. Also, latest Fire, Police and Crime Commissioner Community grant opportunity, as circulated and herewith.	
	40.6	Kings Cliffe Augean Landfill site Liaison meeting To receive feedback from meeting on 22/6/22	
22/41	ALLOTMENTS		
	41.1	To receive verbal update from Allotment Manager, P Bates. Letter given to all tenants.	
22/42	VILLAGE WELCOME LETTER		
	41.2	To receive and note latest letter and agree any changes necessary, previously circulated.	
22/43	PLANNING		
	43.1	To receive and note minutes from Planning Committee meeting on 13/6/22, herewith, and responses and verbal update following meeting on 11/7/22.	
	43.2	To note planning permission granted for Polish War Memorial rebuild and note update on project in general, circulated.	
	43.3	To consider applications to become Assets of Community Value for the pubs, shop/PO and village hall, information herewith. Training available soon.	
22/44	CLERK CORRESPONDENCE /INFORMATION TO NOTE: a) To note Councillor survey for NCALC service deadline is 15/7/22, circulated. Clerk completed separate one. b) To note Clerk annual leave 15/7/22 to 23/7/22 and August, dates tbc c) To note and consider NCALC update on Civility and Respect project and continuum, circulated. d) To note and consider NCALC update on Birthday Honours List nominations, as circulated.		
22/45	ORDERS FOR PAYMENT		
	To agree payments to be made/made as follows;		
	45.1	Reimburse Clerk for HP ink plans. New one started for e printer £2.99. Other one revised/shared with other PCs £12.06	£15.05
	45.2	HMRC employer/ee payment	£18.64
	45.3	Clerk mileage for June	£8.91
	45.4	PDF simpli – pdf file merging, converting, editing £3.95 pm reimburse Clerk	£3.95
	45.5	SSE Electricity bill as per contract	£tbc
	45.6	Leics Gardens grass cutting as per contract	£tbc
	45.7	Room hire, village hall	£28
	45.8	NCALC subs, internal audit fee and Data Protection Officer fee Budget £749 (plus SLCC surplus £60) External audit fee still to receive.	£804.89
	45.9	Rospa play inspection	£444 paid
	45.10	ICO - direct debit for Data Protection sub fee	£35
	45.11	Clerk salary payable 31/7/22 £843.70 plus £26 home office less HMRC tax/NI £5.74 And salary 31/8/22 as per above and HMRC deduction	£863.96
22/46	RECEIPTS	To note income received;	
22/47	DATE OF NEXT MEETINGS To note that the date of the next Parish Council meeting is Monday 12 th September 2022 at 7pm. (No meeting planned in August) Next PFMC meeting is 2 nd August 2022 at 8pm at the Village Hall. Next Planning Committee meeting tbc after 11 th July meeting. See website for details.		