

# Easton on the Hill Parish Council

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA

Email; clerk@eastononthehill-pc.gov.uk

Dear Councillors,

You are requested to attend the Parish Council meeting of Easton on the Hill Parish Council at The Village Hall, New Road, Easton on the Hill on **Monday 13<sup>th</sup> January 2020** at 7.00pm when the following listed business will be transacted.

Yours sincerely,

*Jenny Rice*

Jenny Rice, Clerk and Responsible Finance Officer

## AGENDA

<b>20/01</b>	<b>APOLOGIES FOR ABSENCE</b>	
	To receive and note apologies accepted by the Clerk.	
<b>20/02</b>	<b>DECLARATIONS OF INTEREST</b>	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).	
<b>20/03</b>	<b>PUBLIC PARTICIPATION</b>	
	A maximum of 15 minutes is permitted for members of the public to address the meeting If necessary, Chair to remind the public of the Public Speaking at Council and Committee Meetings Policy	
<b>20/04</b>	<b>MINUTES OF THE LAST MEETING (previously circulated)</b>	
	To confirm and sign as a correct record the minutes of the meeting held on Monday 9 <sup>th</sup> December 2020 (prev circ)	
<b>20/05</b>	<b>MATTERS ARISING</b> VE Day event road closure application, thanks received from Air Ambulance Service	
<b>20/06</b>	<b>GOVERNANCE MATTERS</b>	
	<b>6.1</b>	To note minutes of last Joint Standards Complaints Committee meeting, previously circulated, the final report that was sent, prev circ, and any further feedback received.
	<b>6.2</b>	Agree final action plan (herewith) and check progress
	<b>6.3</b>	Receive Staffing Committee meeting minutes and agree amended clerk job description and contract to follow
<b>20/07</b>	<b>BUDGET REPORT/FINANCE COMMITTEE – REVISED BUDGET FOR 20/21, herewith</b>	
	a) Receive finance report period ending 31/12/19	
	b) Receive amended budget report. Agree revised amount of precept.	
<b>20/08</b>	<b>PLAYING FIELD OWNERSHIP/DEVELOPMENT</b>	
	a) To receive update on title application and any further information received.	
	b) Decide on questions for free meeting with solicitors 15/1/2020	
	c) Agree way forward including a new funding and implementation group	
	d) Receive information on grants, herewith, and agree actions	
<b>20/09</b>	<b>CANDIDACY AT THE MAY 2020 ELECTIONS</b>	
	Remind Councillors to inform the Clerk of their intentions on re-standing as soon as possible. Clerk to update Council on situation and decide on any further action including clarification on material and manning stall for event on 28/1/20 – see email from Danny Moody	
<b>20/10</b>	<b>REPORTS FROM REPRESENTATIVES</b>	
	<b>10.1</b>	a) Trees and Greens – Cllr Bates, Cllr Cutforth and Cllr O'Grady Contract for grass cutting received. To be checked, signed and returned.
	<b>10.2</b>	Vehicle Activation Devices – Cllrs Forman & Rawlinson
	<b>10.3</b>	Checkers Reports
		a) Feedback from Cllr O'Grady on forms update
		b) Receive report from Cllr Ward for December
		c) Decide on any actions necessary
	<b>10.4</b>	Village Hall update, Cllr Forman
	<b>10.5</b>	Playing Field Working Party – Cllrs Davies, Forman and Greaves – update for event on 28/1/20
	<b>10.6</b>	Village Traffic Working Party – Cllrs Sharpe, Nicol & Rawlinson

		Receive report from the traffic group. Note additional grit bin secured.
	<b>10.7</b>	Village Plan Working Party – Cllr A Cutforth, Cllr Greaves
		a) To receive minutes from latest meeting, to follow, and latest update b) To receive more information re launch event on 28/1/20
	<b>10.8</b>	Footpaths and Rights of Way – Cllr Forman Update on footpaths reported at the last meeting
<b>20/11</b>	<b>ALLOTMENTS</b>	
	<b>11.1</b>	To receive report from Allotment Manager on vacant plots and any other issues, including trees relocation
<b>20/12</b>	<b>PLANNING APPLICATIONS, FROM PLANNING COMMITTEE</b>	
	<b>12.1</b>	19/00730/FUL and LBC two storey annexe with sub basement and link to existing dwelling, rear entrance glazed canopy at the Abbey, 34 Stamford Road. Appeals unsuccessful/dismissed
	<b>12.2</b>	19/01658/LBC and FUL retrospective application, works to outbuildings only at 9 Church St. Application permitted 13/12/19
	<b>12.3</b>	19/01755/TCA remove branch from London plane and fell oak at 21 High St. Response sent querying information about oak tree. Application permitted 9/12/19
	<b>12.4</b>	Receive and feedback if possible further information from Nexus planning on behalf of HSL regarding speculative “masterplan” development south of Stamford Road following meeting with planning committee.
	<b>12.5</b>	Receive and note further information on Glebe field re-classification from planning policy dept. - previously circulated.
<b>20/13</b>	<b>CLERK REPORT</b> –receive correspondence not previously circulated and decide items to bring back to future meeting a) Warning about writing date of 2020 year in 2 digit format has potential to be changed, opening documents up to challenge/invalidity. b) Active Parks survey – in supporting docs c) Letter from NALC Chair re building stronger communities – in supporting docs	
<b>20/14</b>	<b>ORDERS FOR PAYMENT</b>	
	To agree payments to be made as follows;	
	<b>14.1</b>	HMRC employer tax Oct-Dec due 22/1/20, deducted below £177
	<b>14.2</b>	Stapleton’s solicitor invoice instalment for work relating to playing field title application £400
	<b>14.3</b>	SSE electric x 2 invoices Nov and Dec £244.58
	<b>14.4</b>	Postage stamps Clerk £6.32
	<b>14.5</b>	Stationery Clerk £8.50
	<b>14.6</b>	Ink cartridge Clerk £24.80
	<b>14.7</b>	Mileage Clerk £5.40
	<b>14.8</b>	Eon cell maintenance not covered by contract S1 and S11 £79.70
	<b>14.9</b>	Hall hire December £11
<b>20/15</b>	To ratify payment to be made between meetings:-	
		Clerk’s salary plus home office payable 31/1/2020 £745.76 + £10 home office - PAYE due (Oct-Jan) £177 £578.76
		To note income received Nil
<b>20/16</b>	<b>DATE OF NEXT MEETING</b>	
	To note that the date of the next meeting is Monday 10 <sup>TH</sup> February 2020 at 7pm To agree date of meeting in April that clashes with bank holiday	

Please note, this is a public meeting and you may be filmed, recorded and published.

Copies of Council minutes, agendas and associated documentation are available to download at [www.eastononthehill-pc.gov.uk](http://www.eastononthehill-pc.gov.uk)