

Easton on the Hill Parish Council

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA
Email; clerk@eastononthehill-pc.gov.uk

Dear Councillors,

You are summonsed to attend the **MEETING OF THE PARISH COUNCIL** on **MONDAY 12th FEBRUARY 2024** at 7.00pm at **Easton Village Hall**, New Road, Easton on the Hill, when the following listed business will be transacted.

Yours sincerely,

Jenny Rice, Jenny Rice, Clerk and Responsible Financial Officer

Date: 7/2/24

AGENDA

23/149	APOLOGIES FOR ABSENCE. To receive apologies sent to the Clerk.	
23/150	DECLARATIONS OF INTEREST	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to update their register if necessary. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).	
23/151	PUBLIC PARTICIPATION	
	Arrangements will be made for the public to join the meeting. A max of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda. Chairman to remind Councillors of one of the Seven Nolan Principles of Public Life.	
23/152	MINUTES OF THE LAST MEETING (previously circulated)	
	To confirm as correct the record of the minutes of the meeting held on Monday 22 nd January 2024, previously circulated and herewith. Chairman to sign.	
23/153	MATTERS ARISING from previous meeting.	
23/154	GOVERNANCE, FINANCE AND TRAINING	
	154.1	To receive finance report and internal checks feedback up to the end of January and resolve any queries, herewith.
	154.2	To note date to co-opt Parish Councillor to vacancy is as of 12/2/24 and agree approaches to any potential members.
	154.3	To note opportunity for recommended Roles and Responsibilities training for all (£250), plus a tailored risk assessment training session if useful and agree or not.
	154.4	To agree or not to call an Annual Parish meeting (can be called by Chairman, 2 Cllrs or Parish) between March and June, and agree date/format.
	154.5	To review PC Action Plan, herewith, and agree to/review changes for 24/25.
23/155	PLAYING FIELD AND PLAYING FIELD WORKING GROUP	
	155.1	<ul style="list-style-type: none"> a) To hear feedback from car park meeting between contractor, surveyor and Council and resolve action. b) To agree accuracy of the minutes of the last PFMC meeting on 18/10/23 and Chairman to sign. Clerk sent to the Councillors present. c) To receive and note application for a grant to refurbish part of the pavilion has been given by Augean. To hear update/proposal from PFWG and Clerk. To agree payment of Contributing Third Party payment of £753 by Parish Council. d) To receive and note information re first refurb works by WPFC to commence with invoice for £100. PLI and risk assessments provided. e) To receive and note heads of terms agreement/arrangements for Addida Cricket Club and agree, herewith. f) To receive and note expenditure proposal from PFWG for H and S items and agree (fire extinguishers and floor sign). g) To receive information re purchase of container for £400 and resolve purchase. h) To receive and note updated plan from PFWG and resolve any queries, herewith. i) To note Community Grant Funding final report form requested. £274 on notice board previously agreed for sponsors/other notices not spent/started. To agree a way forward. j) To note cars moving around in the mud potentially further damaging the car park reported as requested. k) To note works done as planned to the Drift and now issue of speeding reported. Resolve action.

23/156	PLANNING COMMITTEE	
	156.1	To note minutes and/or feedback from Planning Committee - meeting on 12/2/24.
23/157	REPORTS	FROM REPRESENTATIVES
	157.1	Checkers reports/village maintenance a) To receive checker reports from Cllr Lawson for January and address any issues raised. Cllr Lawson/Cllr Ford for February and Cllr Bates for March. b) To note any new reports of village maintenance. c) To note feedback on plans for redundant church flagpole.
	157.2	Village Hall. 1) To note any update from Cllr representative.
23/158	ALLOTMENTS	
	158.1	To receive update from Allotment Manager.
23/159	TREES AND GREENS WORKING PARTY (INCL NATURE RECOVERY) (Cllr Green, Cllr Mountain, Cllr Holwell and Cllr Bates) a) To receive and note feedback from the latest Nature Recovery Group meeting and agree actions, herewith, including consideration to a standalone bio-diversity policy to show the commitment from the Parish Council to conserve and enhance biodiversity, as per NCALC communication and Government guidance, MiniUpdate 22/12 refers, herewith. b) To receive and note tree surveyor report and agree no actions necessary. c) To note grass contractor confirmed and areas/cuts to be confirmed. d) To receive a list of jobs for the Immediate Justice in the Community project - including pond cleaning? e) To note tree planting session on 18/2 and risk assessment agreed and agree any more action necessary incl advertising.	
23/160	COMMUNITY SUPPORT/ENGAGEMENT/ISSUES	
	160.1 To suggest and agree items for What's on the Hill. Tree planting photos, PF update.	
23/161	HIGHWAYS	
	161.1	To receive and note feedback from Cllr Nicol from meeting with Keir, Highways.
23/162	CLERK CORRESPONDENCE /INFORMATION TO NOTE: a) Information on a NNC Local Area Partnership briefing dates – to resolve attendance, herewith. b) Vision ICT emails price increase from £18 to £20 per email address.	
23/163	ORDERS FOR PAYMENT	
	To agree payments to be made as follows;	
	163.1	Clerk reimburse for HP ink plans. E printer £4.49 plus one shared with other PCs £8.57. £13.06
	163.2	Clerk reimburse for Microsoft package February £5.99
	163.3	HMRC employer NI payment and any employee tax £25.56
	163.4	Clerk mileage for January £2.70
	163.5	Yu Energy electricity bill as per contract, paid by direct debit. February £
	163.6	EDF Energy for pavilion February, usage charged to WPFC £
	163.7	Village hall hire £33
	163.8	J Rawlinson Caretaker's last invoice for January £30
	163.9	Clerk salary payable 29/2/24 £892.53 plus home office £26 less any tax/NI £911.53
	163.10	Multipay card monthly fee £6
	163.11	DSC Services for potholes in the Drift, more than previously agreed. £425 plus vat
23/164	RECEIPTS	To note income received; Ketton Ladies Football Club hire charge £45 recd WPFC hire charge for December £180 recd
23/165	DATE OF NEXT MEETINGS To note that the date of the next Parish Council meeting is Monday 11th March 2024 at 7pm. Next Planning Committee meeting is 11/3/24 unless another is needed beforehand. See council notice board or website for details www.eastononthehill-pc.gov.uk	