

Easton on the Hill Parish Council

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA
Email; clerk@eastononthehill-pc.gov.uk

Dear Councillors,

You are requested to attend the **Parish Council** meeting of Easton on the Hill Parish Council on **MONDAY 14th FEBRUARY 2022** at 7.00pm at **Easton Village Hall**, New Road, Easton on the Hill, when the following listed business will be transacted. Please respect other's wishes regarding Covid-19 and maintain social distancing and good hygiene wherever possible. The wearing of masks whilst moving around is recommended.

Yours sincerely,

Jenny Rice, Jenny Rice, Clerk and Responsible Finance Officer

A G E N D A

21/138	APOLOGIES FOR ABSENCE To receive apologies sent to the Clerk.
21/139	DECLARATIONS OF INTEREST To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to update their register if necessary. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).
21/140	PUBLIC PARTICIPATION Arrangements will be made for the public to join the meeting. A max of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda. Chairman to remind meeting members of one Nolan principle from Code of Conduct.
21/141	TO VOTE ON APPLICATIONS FOR CO-OPTION TO PARISH COUNCILLOR POSITION AND SIGNING OF DECLARATION OF ACCEPTANCE IF APPOINTMENT MADE. Co-optee to take part in rest of meeting and declare any interests.
21/142	MINUTES OF THE LAST MEETING (previously circulated) To confirm as correct the record of the minutes of the meeting held on Monday 10 th January 2022 previously circulated and herewith. To note date incorrect on minutes dated 10 th January 2022 item 21/126 circulated, should read 13 th December 2021 – already altered.
21/143	MATTERS ARISING from previous meeting, not covered by this agenda.
21/144	GOVERNANCE, FINANCE AND TRAINING
	144.1 To receive and note report from Ward Councillor if available.
	144.2 To receive and note finance internal control checks feedback for January, Cllr Bates.
	144.3 To receive month's financial report to date and resolve any queries/ issues, herewith.
	144.4 To receive feedback from any training/briefing attended, Cllr Holwell, Cllr Woodman
	144.5 To note new bank signatories details delayed and payments late. Still ongoing.
	144.6 To receive and note revised Action Plan, herewith
	144.7 To note receipt of £145 from shop/Post Office collection box and decide how spent.
	144.8 To note offer of Payroll Solutions package for small Councils and agree or not sign up, herewith.
	144.9 To note accident book required and agree to purchase, between £3 and £7
	144.10 To decide on date and format for Annual Parish meeting between 1/3 and 1/6.
	144.11 To note pensions enrolment legal duties due for Clerk and approve process.
21/145	PLAYING FIELD IMPROVEMENT COMMITTEE (PFIC) AND GENERAL PF AND CRICKET CLUB ISSUES
	145.1 To receive and note minutes of latest meeting on 3/2/22, circulated.
	145.2 To receive update on event to be held on Saturday 19/2/22 and agree any further actions.
	145.3 To receive update on approach from Stamford College Old Boys Rugby Club for use/hire of the Playing Field and agree response and process for casual hire requests.
	145.4 To note car park repairs to be carried out in spring.
	145.5 To note Cricket Club to employ solicitor to process registration of lease with the Land Registry.
	145.6 To note Parishioner feedback on Ketton Drift and the playing field.
	145.7 To note feedback re. new "Beware, children, walkers, horse riders" signs and agree action.
	145.8 To receive and note request from Wittering Premiair for new directional signs at entrance to the Drift with sports logos and resolve response.
21/146	REPORTS FROM REPRESENTATIVES
	146.1 Trees and Greens Working Party. Cllrs Bates, Green, Holwell and Mountain. a) To receive any update and plans for future works, following high winds.

		b) Offer of hedgehog highway surround for gap in fence – resolve whether to purchase box and participate.	
	146.2	Checkers reports/village maintenance a) To receive update on re-build of the damaged Polish war memorial. b) To consider new speed signs/actions to reduce speeding on The Drift. (Cllr Green) c) To receive and note checker reports completed for January by Cllr Bates and agree any actions necessary. To note new part for Air Skier arrived and fitted and request for residents to trim back hedges and plants overhanging footpaths. Checker for February Cllr Holwell. d) To note update for report on street lighting contract and further information on remaining old lantern lights and agree action.	
	146.3	Village Hall update from Cllr Woodman and herewith. a) to receive and note update from C. Briers, circulated, plus clock service due.	
	146.4	Vehicle Activation Devices and Traffic Working Group, Cllr Green, Cllr Woodman. a) To receive any feedback from group, one device in new location. b) To note grant may be available, to be investigated.	
	146.5	Joint Action Group/Police Liaison Representative (PLR) Cllr Mountain To receive minutes and feedback from last meeting on 20/1/22, circulated, plus further police report sent to residents, also circulated.	
	146.6	Village Plan Working Party Cllr Green, Cllr Woodman, D Davenport and C Nelson To receive any further update on village website development, as per proposed project.	
21/147	ALLOTMENTS		
	147.1	To receive update from Allotment Manager, P Bates. (Damson tree reported again.)	
	147.2	To review and agree hire cost of allotments and confirm process.	
21/148	PLANNING Committee members Cllr Lawson, Cllr Mountain, Cllr Watson and Cllr Woodman.		
	148.1	To note no further meeting held since December as no new applications notified.	
	148.2	To note decision regarding NE/21/01185/FUL for land adjacent Orchard Way for 4 detached dwellings. Refused permission.	
	148.3	To note Developers will present findings of survey at the next meeting.	
	148.4	To receive and note Call for Sites information to be provided (herewith) and feedback/consultation on Ketton and Tinwell Neighbourhood Plan. To discuss and agree, Planning Committee to action.	
21/149	CLERK CORRESPONDENCE /INFORMATION TO NOTE/BRING BACK TO FUTURE MEETING: To receive and note emails/information, herewith and resolve any follow up actions. a) To receive and note update about the Platinum Jubilee village event and note any PC involvement. b) To receive and note update on the Birch Café.		
21/150	ASSET MAPPING PROJECT		
	150.1	To receive, note and resolve action on Asset Mapping Project, circulated previously, and agree on sub-group and requirements to claim grant, plus feedback from briefing, including nominating Assets of Community Value.	
21/151	PAYMENTS To approve payments as follows:		
	151.1	Reimburse Clerk for ink plan	£12.49
	151.2	SSE Electricity bill to follow, as per contract	£tbc
	151.3	Clerk mileage	£8.10
	151.4	Clerk's salary £828.95 (no home office) less employee tax/NI payable £10.03 28/2/22	£818.92
	151.5	Employer/ee HMRC PAYE payment	£22.72
	151.6	Clerk A4 notes refill	£3.50
	151.7	Fencing at playing field	£1050.05 inc vat
	151.8	Room hire Village Hall	£18
	151.9	Training, Flying Start and Planning	£82
21/152	RECEIPTS To note income received Hire charge from Wittering Premiair for January Donation from shop collection box		£180 recd £145 paid in
21/153	DATES OF NEXT MEETINGS To note that the date of the next Parish Council meeting is Monday 14 th March 2022. Next PFIC meeting is tbc. Next Planning Committee meeting is 16/2/22. See website for more details. Future PC meetings are as follows 11/4 (APM, see item 144.10, 9/5 (annual meeting), 13/6, 11/7, 12/9, 10/10, 14/11 and 12/12.		