

# Easton on the Hill Parish Council

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA  
Email; clerk@eastononthehill-pc.gov.uk

Dear Councillors,

Due to the current COVID-19 virus lockdown situation, Councillors are requested to **REMOTELY "attend"** the Parish Council meeting of Easton on the Hill Parish Council on **MONDAY 8<sup>th</sup> FEBRUARY 2021** at 7.00pm when the following listed business will be transacted by video conferencing using Zoom **meeting id 893 8187 3745 passcode 629112**

Yours sincerely,

*Jenny Rice*

Jenny Rice, Clerk and Responsible Finance Officer

## AGENDA

<b>21/214</b>	<b>APOLOGIES FOR ABSENCE</b>
	To receive and note apologies sent to the Clerk.
<b>21/215</b>	<b>DECLARATIONS OF INTEREST</b>
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to update their register if necessary. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business). <b>Dispensation has previously been granted for those Councillors with allotments and it is assumed this continues until after the elections.</b>
<b>21/216</b>	<b>PUBLIC PARTICIPATION</b>
	Arrangements will be made for the public to join the meeting remotely or join by telephone call if they wish. <b>PLEASE SEE THE DETAILS FOR THE MEETING ABOVE OR ON THE WEBSITE AND/OR EMAIL OR RING THE CLERK IF YOU WISH TO JOIN THE MEETING OR SUBMIT A QUESTION</b> A max of 15 minutes will be permitted for members of the public to address the meeting remotely on any item on the agenda. If necessary, Chairman to remind the public of the Public Speaking at Council and Committee Meetings policy.
<b>21/217</b>	<b>MINUTES OF THE LAST MEETING (previously circulated)</b>
	To confirm as correct the record of the minutes of the meeting held on Monday 11 <sup>th</sup> January 2021, circulated.
<b>21/218</b>	<b>MATTERS ARISING from previous meeting.</b>
<b>21/219</b>	<b>RECRUITMENT, GOVERNANCE AND FINANCE</b>
	<b>219.1</b> To receive and note internal financial control check feedback for January, P Bates.
	<b>219.2</b> To receive and note/discuss finance report to the end of January 2021, herewith. Resolve any concerns and use information for expenditure request below.
	<b>219.3</b> To receive feedback on elections briefing, herewith. To discuss role of Council and Councillors in the process for elections and potential position for Council. To discuss and agree campaign to advise and recruit. To be aware of potential change in signatories needed and agree to prepare.
	<b>219.4</b> To note Clerk attainment of CiLCA qualification as per contract. (One incremental point to be awarded as per contract from point 20 £13.51 to pt 21 £13.78 ph. See below.) To discuss and agree sharing of learning objectives.
<b>21/220</b>	<b>PLAYING FIELD IMPROVEMENT COMMITTEE (PFIC) AND GENERAL PF AND CRICKET CLUB ISSUES</b>
	<b>220.1</b> To receive update report from the Chairman and Clerk, to follow. To note VAT payable by PC on future grant invoices to be reclaimed.
	<b>220.2</b> To receive information, herewith above, regarding Just Giving fundraising page and resolve procedure for payments and accounting.
	<b>220.3</b> To note consultation with electorate of leasing land to cricket club has been started and responses coming in. Deadline 19/2/2021. Decision to be made at March meeting.
	<b>220.4</b> To receive quotes for extension of fence at playing field, herewith, and resolve to appoint contractor. Cllr Woodman/Clerk
<b>21/221</b>	<b>REPORTS FROM REPRESENTATIVES</b>
	<b>221.1</b> <b>Trees and Greens Working Party;</b> Cllrs Bates, Holwell, Cutforth and Nicol a) To receive further tree survey quote requested and agree expenditure.

	<b>221.2</b>	<b>Checkers reports/village maintenance</b> a) To receive checker report (including gym equipment) for January (Cllr Bates) and agree any actions necessary.	
	<b>221.3</b>	<b>Village Hall.</b> (Cllr Woodman) To receive and note update, herewith.	
	<b>221.4</b>	<b>Vehicle Activation Devices</b> , Cllr Nicol and Cllr Rawlinson and <b>Traffic Working Group</b> (plus Cllr Sharpe) To receive update on converting to solar panel device and resolve to agree action.	
	<b>221.5</b>	<b>Joint Action Group/Police Liaison Representative (PLR)</b> To receive latest report from group activity, circulated.	
<b>21/222</b>	<b>VILLAGE FOOTPATHS</b>	To receive feedback and update from Cllr Woodman after further investigations into a village "green wheel" of footpaths/RoW	
<b>21/223</b>	<b>VILLAGE CLOCK</b>	To note clock service requested and resolve to pay.	
<b>21/224</b>	<b>ALLOTMENTS</b>	To receive update from Allotment Manager on allotments and agree any actions necessary.	
<b>21/225</b>	<b>PLANNING</b>		
	<b>225.1</b>	To note minutes from planning committee meeting on 21 <sup>st</sup> January 2021, herewith, and responses.	
	<b>225.2</b>	To note new applications as follows: none	
	<b>225.3</b>	To note reply from ENC Planning re housing plans unchanged, circulated, and resolve any action in regards to HSL Developers' approach and housing needs survey.	
	<b>225.4</b>	To receive details of Planning Roadshow free event on 11 February 2021, by CPRE.	
	<b>225.5</b>	To note correspondence regarding Ketton and Tinwell Neighbourhood Plan herewith and resolve response.	
<b>21/226</b>	<b>NOTICE BOARD</b>	To receive details of potential new board to go in bus shelter, herewith, to replace existing Council board. Resolve to purchase for April/new financial year	
<b>21/226</b>	<b>CLERK REPORT / CORRESPONDENCE / MISC</b>	a) To note resident request for Council to formally thank the bin men working through the pandemic, herewith	
<b>21/227</b>	<b>ORDERS FOR PAYMENT</b>	To agree payments to be made as follows;	
	<b>227.1</b>	Eon replace photocell	£28.16
	<b>227.2</b>	SSE Electric bill to come	contracted
	<b>227.3</b>	Re-imburse Cllr Sharpe, gate, previously agreed	£46.20
	<b>227.4</b>	Postage to Cllr	£5.51
	<b>227.5</b>	Zoom subs share reimburse clerk	£7.99
	<b>227.6</b>	Ink subs share reimburse Clerk. Plan increased to £12.49 pm, plus £5 back pay to pay.	£17.49
	<b>227.7</b>	A4 paper pack of 5 shared	£8
	<b>227.8</b>	HMRC employer payment, deducted from salary	tbc
	<b>227.9</b>	Clerk mileage for January 2021	nil
	<b>227.10</b>	Clerk's salary £813.02 plus £27 home office less HMRC, payable 26/2/2021	tbc
<b>21/228</b>	<b>RECEIPTS</b>	<b>To note income received;</b> VAT reclaim due. Acknowledgement received 9/11/2020	<b>Receipts</b> None
<b>21/229</b>	<b>RESIGNATION OF CHAIRMAN AND ELECTION OF NEW CHAIRMAN</b>	To note resignation of Cllr Cutforth as Chairman from the end of this meeting due to impending house move from area and to take nominations for and vote to elect a new Chairman. Chairman to sign new Declaration of Acceptance for next meeting. (Cllr Cutforth is to remain as a Councillor until house move.)	
<b>21/230</b>	<b>DATE OF NEXT MEETINGS</b>	To note that the date of the next (remote) meeting is Monday 8 <sup>th</sup> March 2021 at 7pm. Next Planning Committee meeting 23/2/2021. Next PFIC meeting 15/2/21 at <b>3pm</b> . See website for details.	
<b>21/231</b>	<b>DATES OF MEETINGS FOR ANNUAL PARISH/COUNCIL MEETING (BETWEEN 1<sup>st</sup> MARCH AND 1<sup>st</sup> JUNE)</b>	To note election still planned to go ahead in May as normal. To note deadline for Councillor nominations is 8 <sup>th</sup> April and <b>Annual Parish Meeting</b> to therefore possibly be a date before then. Resolve date. To note date of <b>Annual Meeting of the Parish Council</b> has to be between 17/5 and 28/5 after the elections, so date to be changed.	