

# Easton on the Hill Parish Council

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA

Email; clerk@eastononthehill-pc.gov.uk

Dear Councillors,

You are requested to attend the Parish Council meeting of Easton on the Hill Parish Council at The Village Hall, New Road, Easton on the Hill on **Monday 10<sup>th</sup> February 2020** at 7.00pm when the following listed business will be transacted.

Yours sincerely,

*Jenny Rice*

Jenny Rice, Clerk and Responsible Finance Officer

## AGENDA

<b>20/17</b>	<b>APOLOGIES FOR ABSENCE</b>
	To receive and note apologies accepted by the Clerk. To note resignation from Will Davis, previously circulated, and comments passed on.
<b>20/18</b>	<b>DECLARATIONS OF INTEREST</b>
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).
<b>20/19</b>	<b>PUBLIC PARTICIPATION</b>
	A maximum of 15 minutes is permitted for members of the public to address the meeting If necessary, Chair to remind the public of the Public Speaking at Council and Committee Meetings Policy
<b>20/20</b>	<b>MINUTES OF THE LAST MEETING (previously circulated)</b>
	To confirm and sign as a correct record the minutes of the meeting held on Monday 13 <sup>th</sup> January 2020 (prev circ)
<b>20/21</b>	<b>MATTERS ARISING</b>
<b>20/22</b>	<b>GOVERNANCE MATTERS</b>
	<b>22.1</b> Declarations of interest – dispensation request to meeting of JSCC on 18/2/2020
	<b>22.2</b> Check progress against final action plan and agree any further actions
	<b>22.3</b> Agree Staffing Committee policies, herewith
	<b>22.4</b> Agree Social Media policy, to follow
<b>20/23</b>	<b>FINANCE REPORT OF BANK BALANCE WITH INCOME VS EXPENDITURE</b>
	a) Receive finance report period ending 31/1/2020, herewith
<b>20/24</b>	<b>PLAYING FIELD OWNERSHIP/DEVELOPMENT</b>
	a) To receive update on title application and any further information received. b) To receive and note summary report, herewith, on the playing field improvements from the playing field working party report and public/resident consultations/feedback and resolve to implement the recommendations, with the setting up of a playing field association and project planning the recommendations. c) To receive an update on the Community Facilities Fund grant application and resolve to recommend a grant for the path be costed and applied for. Deadline 14/2/20. d) Receive, note and discuss draft heads of terms, to follow, for the leases to the cricket club, playing field association and wildlife trust, in preparation for receipt of land registration. Resolve to meet with cricket club to discuss.
<b>20/25</b>	<b>CANDIDACY AT THE MAY 2020 ELECTIONS</b>
	a) Remind Councillors to inform the Clerk of their intentions on re-standing as soon as it is possible. b) Clerk to update Council on situation including feedback from event and Council to decide on any further action necessary ie inviting candidates to the March meeting, posting messages on social media/website, talking to prospective candidates. c) To note Election workshop on 2/3/2020 £44 pp d) To note election timetable key dates, herewith
<b>20/26</b>	<b>REPORTS FROM REPRESENTATIVES</b>
	<b>26.1</b> a) Trees and Greens – Cllr Bates, Cllr Ward and Cllr O'Grady Receive update on the pond renovation and consider a Spring Close and pond clearance working party. Decide on members and outline terms of reference. Risk assessments needed.

		Note points from resident.	
	<b>26.2</b>	Village Plan Working Party (VPWP) – Cllr A Cutforth, Cllr Greaves a) Receive and note feedback from village event b) Receive and note minutes of VPWP meetings, to follow c) Receive update from last meeting and decide future of VPWP	
	<b>26.3</b>	Checkers Reports a) Updated forms – decide on course of action b) Receive report from Cllr Bates for January c) Decide on any actions necessary	
	<b>26.4</b>	Village Hall update, Cllr Forman	
	<b>26.5</b>	Footpaths and Rights of Way – Cllr Forman Update on footpaths reported at the last meeting	
	<b>26.6</b>	Vehicle Activation Devices, Cllr Forman and Cllr Rawlinson a) Receive report of one not working and resolve action to address b) Receive request to move one and resolve action to take	
<b>20/27</b>	<b>CLOCK SERVICE</b> Resolve to arrange for village hall clock to be serviced		
<b>20/28</b>	<b>ALLOTMENTS</b>		
	<b>28.1</b>	To receive report from Allotment Manager on vacant plots and any other issues, including trees relocation	
	<b>28.2</b>	To resolve to review rent of allotments, as previously discussed	
<b>20/29</b>	<b>PLANNING APPLICATIONS, FROM PLANNING COMMITTEE</b>		
	<b>29.1</b>	To confirm and sign as correct the minutes of the Extraordinary meeting on 21 <sup>st</sup> January 2020 (prev circ) following the meeting of the planning committee with HSL Developers - for land south of the A43. Receive any further information from them.	
	<b>29.2</b>	Note planning roadshow Thurs 2/4/2020 7pm on planning and unitary authorities	
	<b>29.3</b>	19/01862/FUL demolition of existing conservatory and erection of single storey side/rear extension at 16 West St. Permitted 3/2/20	
<b>20/30</b>	<b>CLERK REPORT</b> –receive correspondence not previously circulated and decide items to bring back to future meeting a) Invitation to Chairman of ENC's Civic Service 1 <sup>st</sup> March at 2.50pm b) Priest House changes, email from Paul Way c) Information relating to "Keep Safe card" from Northamptonshire police, email herewith		
<b>20/31</b>	<b>ORDERS FOR PAYMENT</b>		
	To agree payments to be made as follows;		
	<b>31.1</b>	HMRC employer tax for January, deducted below	£44.10
	<b>31.2</b>	Stapleton's solicitor invoice instalment for work relating to playing field title application. (2 months left after this one)	£400
	<b>31.3</b>	Postage stamps Clerk	£2.12
	<b>31.4</b>	Mileage Clerk	£60.75
	<b>31.5</b>	Hall hire January 2020	£33
	<b>31.6</b>	Grit payable to CIPS	£54.40
<b>20/32</b>	To ratify payment to be made between meetings:-		
		Clerk's salary plus home office payable 29/2/2020 £745.76 - PAYE due + £10 home office	£701.66 £10 home office
		To note income received	Nil
<b>20/33</b>	<b>DATE OF NEXT MEETING</b>		
	To note that the date of the next meeting is Monday 9 <sup>th</sup> March 2020 at 7pm		

Please note, this is a public meeting and you may be filmed, recorded and published.

Copies of Council minutes, agendas and associated documentation are available to download at [www.eastononthehill-pc.gov.uk](http://www.eastononthehill-pc.gov.uk)