

# **Parish Council**

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA

Email; clerk@eastononthehill-pc.gov.uk

Dear Councillors,

You are summonsed to attend the **MEETING OF THE PARISH COUNCIL** on **MONDAY 8<sup>th</sup> DECEMBER 2025** at **7.00pm** in the Village Hall, New Road, Easton on the Hill, when the following listed business will be transacted.

Yours sincerely,

*Jenny Rice*, Jenny Rice, Clerk and Responsible Financial Officer

Date:3/12/25

## A G E N D A

<b>25/113</b>	<b>APOLOGIES FOR ABSENCE.</b> To receive apologies sent to the Clerk.	
<b>25/114</b>	<b>DECLARATIONS OF INTEREST</b>	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to complete and update their register if necessary. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).	
<b>25/115</b>	<b>PUBLIC PARTICIPATION</b>	
	Arrangements will be made for the public to join the meeting. A max of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda. In addition; <ul style="list-style-type: none"> <li>Chairman to remind Councillors of one of the Seven Nolan Principles of Public Life.</li> <li>Chairman to remind members and the public of one of the meeting rules/Standing Orders</li> </ul>	
<b>25/116</b>	<b>MINUTES OF THE LAST MEETING</b>	
	To confirm as correct the record of the minutes of the last meeting held on 10 <sup>th</sup> November 2025, previously circulated. Chairman to sign.	
<b>25/117</b>	<b>MATTERS ARISING from previous meeting, not covered.</b> Village sign installed.	
<b>25/118</b>	<b>GOVERNANCE, TRAINING AND FINANCE</b>	
	<b>118.1</b>	To receive and note finance report and internal checks until end of November 2025 and resolve any queries, herewith, to assist in decision making.
	<b>118.2</b>	To receive and note draft budget report/precept from Finance Working Group and Clerk and discuss and resolve any queries and changes, herewith. To follow. To be fully agreed at the January meeting.
	<b>118.3</b>	To receive feedback from any training attended and agree any new training requests. Climate and Nature, Cllr Tungate.
<b>25/119</b>	<b>PROJECTS</b>	
	<b>119.1</b>	To receive update on resident survey content/timescale and resolve printing and circulation.
	<b>119.2</b>	To receive and note report on old model defibrillators parts needed, availability and resolve action, herewith, including offer on cost.
	<b>119.3</b>	To confirm and agree grant agreement for conversion of remaining streetlights to LED and preferred supplier, herewith.
	<b>119.4</b>	To resolve Land Registration work and budget due to timescales and agree who to assist, herewith.
<b>25/120</b>	<b>REPORTS FROM COUNCILLOR REPRESENTATIVES</b>	
	<b>120.1</b>	<b>Checkers reports/village maintenance</b> To receive checker reports from Cllr Stephenson (November) – Cllr Mitchell checker for December.
	<b>120.2</b>	<b>Parish Path Warden</b> To receive update from Cllr Woodman.
	<b>120.3</b>	<b>Village Hall (Cllr Lyons)</b> To note any update from Cllr Lyons, new Trustee rep. including clock donation and grant application form to resolve, to follow.
	<b>120.4</b>	<b>Police Liaison Representative</b> <ul style="list-style-type: none"> <li>a) To note update from PLR on police activity, bus shelter issues and resolve any new action, including feedback and installation on new surveillance camera.</li> <li>b) To note fire and funding survey to be completed and feedback on any priorities.</li> </ul>
	<b>120.5</b>	<b>Traffic Working Group</b> (Cllr Woodman) To receive and note any update on traffic related items, including lines near Birch Tree and nursery.
<b>25/121</b>	<b>ALLOTMENTS</b>	

	121.1	To receive and note update on new fencing at the field bordering the allotments site and resolve grant application changes to another similar project, eg sustainability, water harvester at playing field.	
25/122	TREES AND GREENS WORKING GROUP (INCL NATURE RECOVERY) (Cllr Cox, Cllr Holwell, Cllr Mitchell, Cllr Woodman a) To receive any new update from group.		
25/123	PLAYING FIELD, PAVILION, PLAY AREA, WOODLAND AREA, SPORTS CLUB HIRE AGREEMENTS		
	123.1	To note new swings grant application submitted by deadline. To receive and note revised advice from Wicksteed on swings condition internal check and advice – scans needed.	
	123.2	Contractor/Health and safety – a) to note feedback and updated GMC list of jobs and agree expenditure/work, attached. b) to receive and note pavilion/garage/field H and S audit summary report and recommended actions update and resolve any expenditure and new actions, previously circulated.	
	123.3	To note request from MOP to use the playing field regularly for commercial reasons and resolve response/charge.	
25/124	COMMUNITY SUPPORT/ENGAGEMENT/ISSUES/VILLAGE GROUPS - To suggest and agree any specific items for January’s What’s on the Hill and note of any new residents.		
25/125	CLERK CORRESPONDENCE /INFORMATION TO NOTE: - To resolve who can do a survey on community engagement – circulated. - To note meeting dates for next year and resolve Annual Parish Meeting date. 12/1/26, 9/2, 9/3, 13/4 (APM 15/4?), 11/5 (APCM), 8/6, 13/7, 14/9, 12/10, 9/11, 14/12. - To note maintenance of Oak tree passed to another resident and Burghley Estates support. - To note resident complaint re dog poo around The Crescent and The Close and resolve action. - To note BIG50 Vision feedback on event and Steering Group opportunity.		
25/126	PLANNING COMMITTEE (Cllr Kaye, Cllr Mitchell, Cllr Stephenson, Cllr Woodman, Cllr Tungate)		
	126.1	To note latest feedback from the Planning Committee meeting/applications. <a href="https://publicaccess.east-northamptonshire.gov.uk/online-applications/">https://publicaccess.east-northamptonshire.gov.uk/online-applications/</a> 1. See attached minutes from the last meeting and updates/responses needed since; 2. To <b>decide</b> response to application 25/01481/FUL for garage conversion to car port, various changes to driveway and garage, at 5 Church St, <b>deadline 15/12/25</b> . 3. To note decision of application NE/25/00386/FUL for new steel framed agricultural storage building at land on Cliffe Road approved on 1/12/25. 4. To decide on any applications received after agenda issued, if deemed possible. 5. To note enquiry from resident re change of use application and PC response.	
25/127	ORDERS FOR PAYMENT To agree payments to be made as follows;		
	127.1	Clerk reimburse for HP ink plan December shared with other PC £9.57, plus M/S office, plus mileage for November	£9.57, £8.49, £26, £8.10
	127.2	HMRC employer NI payment and employee tax/NI payment December.	£ 139.67
	127.3	Yu Energy Briers/street lighting bills as per contract, paid by direct debit.	£21.74 and £478.62
	127.4	Yu energy bill pavilion	£48.76
	127.5	Village hall hire	£28
	127.6	Clerk salary/hours payable 31/12/25 less tax and NI due – £42.27	£1024.07
	127.7	Multipay card monthly fee and Unity bank charges, monthly	£3/£6
	127.8	Handiman grounds maintenance contract K Cox labour	£135
	127.9	“Safety Signs for Less” various signs and supplies as per H and S audit, plus Amazon	£57.14, £48.50
	127.10	J Dewing Handyman for village sign, as agreed	£227.98
	127.11	NNC parish councillor election costs (from May)	£2028.55
	127.12	Donation for village clock service and automation	TBA
Receipt	127.13	HMRC reclaim to end of October, received 20/11/2025	£1826.36
25/128	DATE OF NEXT MEETINGS To note that the date of the next full council meeting is on <b>Monday 12<sup>th</sup> January 2026</b> at 7pm in the village hall and the next Planning Committee meeting is to be agreed, dependent on new applications. See council notice board or website for details <a href="http://www.eastononthehill-pc.gov.uk">www.eastononthehill-pc.gov.uk</a>		