

Easton on the Hill Parish Council

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA
Email; clerk@eastononthehill-pc.gov.uk

Dear Councillors,

You are summonsed to attend the **MEETING OF THE PARISH COUNCIL** on **MONDAY 14TH APRIL 2025** at **7.00pm** in the Village Hall, New Road, Easton on the Hill, when the following listed business will be transacted.

Yours sincerely,

Jenny Rice, Jenny Rice, Clerk and Responsible Financial Officer

Date:9/4/25

AGENDA

24/186	APOLOGIES FOR ABSENCE. To receive apologies sent to the Clerk.	
24/187	DECLARATIONS OF INTEREST	
	To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to update their register if necessary. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).	
24/188	PUBLIC PARTICIPATION	
	Arrangements will be made for the public to join the meeting. A max of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda. Chairman to remind Councillors of one of the Seven Nolan Principles of Public Life.	
24/189	MINUTES OF THE LAST MEETING	
	To confirm as correct the record of the minutes of the last meeting held on 10 th March 2025, previously circulated. Chairman to sign.	
24/190	MATTERS ARISING from previous meeting. Climate and Nature Action survey completed. Road Safety grant monitoring form completed.	
24/191	GOVERNANCE, TRAINING AND FINANCE	
	191.1	To receive end of year finance report and internal checks until end of March/the financial year 2025 and resolve any queries, herewith. To note VAT reclaim submitted and received of £3033.82, one month to submit of 24/25.
	191.2	To note Joint Panel on Accountability and Governance Practitioner's guide changes to be aware of for Annual Governance and Accountability Return (AGAR) signing.
	191.3	To receive AGAR internal audit report and resolve any actions, herewith.
	191.4	To review AGAR Governance Statements and Chairman and Clerk to sign the form, herewith.
	191.5	To review AGAR Accounting Statements and Chairman to sign the form, herewith.
	191.6	To agree dates for public to exercise rights to inspect accounts and forms to be submitted to external auditor as required, herewith.
	191.7	To note outcome of Parish Councillor nomination process and agree any actions. To note existing Councillors in post until 6/5/25.
	191.8	To note legal duties to auto-enrol into pension scheme for Clerk completed and also opt out.
	191.9	To resolve to do Clerk's appraisal/increment for coming year.
	191.10	To review risk assessment and asset list for insurance/audit, herewith.
24/192	PLAYING FIELD AND PLAYING FIELD WORKING GROUP (PFWG)	
	192.1	To resolve previously agreed costs of £150 for rolling the playing field to be used instead to purchase scarifier to benefit pitch/contractor's work, or agree hire of scarifier instead at £28 pd.
	192.2	To agree gym equipment choice from new grant of 4k.
	192.3	To agree move to different, cheaper CCTV mobile plan for £48 pa. currently £10 per 2m.
	192.4	To discuss and resolve moving of team shelters for cricket season.
	192.5	To discuss and resolve investigation into grants for new cricket club equipment and PC role in arrangements and associated costs. Or C/F to May.
	192.6	Health and safety - to note feedback and update on monthly play equipment and pavilion checks plus village hall contact and agree any necessary new actions, incl fire warden refresher £35.

		To note list of outstanding jobs, herewith, and agree costs where appropriate, herewith eg new fire extinguisher for garage c£130, painting jobs c£385 max. plus car park maintenance necessary?
	192.7	To note update on bin emptying and contractual issue.
	192.8	To receive and note correspondence from resident/GMC regarding the over usage of the pitch and problems with Wittering Premiair Football Club, previously circulated.
24/193	PLANNING COMMITTEE (Cllr Lawson, Cllr Mountain, Cllr McAllister, Cllr Watson and Cllr Woodman)	
	193.1	To note latest feedback from the Planning Committee meeting/applications.
24/194	REPORTS	FROM REPRESENTATIVES
	194.1	Checkers reports/village maintenance a) To receive checker reports from Councillor Woodman and address any issues raised. Cllr Woodman for April and new list from May 2025, plus train new Councillors. b) To note any new reports of village maintenance and resolve any action, including bin lid £45, trees in Church St. verge, and grit bin status. c) To receive and note any update from Parish Path warden.
	194.2	Village Hall 1) To note any update from Cllr Green, VH representative.
	194.3	Police Liaison Representative 1) To receive and note any update, Cllr Whileman.
	194.4	Traffic Working Group 1) To receive update from working group/Cllr Woodman on device data. 2) To note grant monitoring form completed.
24/195	ALLOTMENTS	
	195.1	To note allotment tenancies all renewed/paid and vacancy allocated.
24/196	TREES AND GREENS WORKING GROUP (INCL NATURE RECOVERY) (Cllr Green, Cllr Mountain, Cllr Holwell) a) To receive and note update on nature recovery plans. b) To receive any other feedback and update from Trees and Greens Group, including Spring clean, ivy cut back etc at Spring Close.	
24/197	COMMUNITY SUPPORT/ENGAGEMENT/ISSUES/VILLAGE GROUPS - To suggest and agree any specific items for May's What's on the Hill – new Councillors - To receive and note update on the flag pole and decide flags/when fly.	
24/198	CLERK CORRESPONDENCE /INFORMATION TO NOTE: - To note nomination process for Rose of Northamptonshire award, deadline 22/4/25, recognition for community work. - To note request for Chairman to meet with Lee Barron, MP to hear about PC activities and agree.	
24/199	ORDERS FOR PAYMENT To agree payments to be made as follows;	
	199.1	Clerk reimburse for HP ink plan shared with other PC £9.57
	199.2	Clerk reimburse for Microsoft package April home office allowance, plus mileage
	199.3	HMRC employer NI payment and employee tax/NI payment April
	199.4	Yu Energy Briers street lighting bill as per contract, paid by direct debit, March
	199.5	Yu Energy electricity for street lighting, paid by DD, April
	199.6	EDF Energy for pavilion usage for Feb, end bill. And Yu energy bill March
	199.7	Village hall hire
	199.8	Clerk salary/hours payable 30/4/25, £1030.02 less tax and NI due – above
	199.9	Multipay card monthly fee and Unity bank charges, monthly
	199.10	Grounds Maintenance Contractor invoice for March, labour and materials
	199.11	WPFC for works done as per agreement appendix and invoiced previously
	199.12	CAPALC for audit services, subscription, DPO
	199.13	Road Safety for bin lid
	199.14	Clerk for refreshments at APM
	199.15	NNC for bin bags x 2 lots/service
24/200	RECEIPTS	WPFC for hire/utility

		VAT reclaim received Grant from NNC Community Fund Allotment rents Interest IA acct	£75 fee paid. £3033.82 £4000 £74.75 £47.77
24/201	DATE OF NEXT MEETINGS To note that the date of the next full council meeting is the Annual Parish Council meeting on Monday 12th May 2025 at 7pm in the village hall and the next Planning Committee meeting is to be agreed, dependent on new applications. See council notice board or website for details www.eastononthehill-pc.gov.uk		