

Easton on the Hill Parish Council

Hibbins Cottage, The Green, Ketton, Stamford. PE9 3RA
Email; clerk@eastononthehill-pc.gov.uk

Dear Councillors,

You are required to attend the **Parish Council** meeting of Easton on the Hill Parish Council on **MONDAY 11th APRIL 2022** at 7.00pm in **Easton Village Hall**, New Road, Easton on the Hill, when the following listed business will be transacted. Please respect other's wishes regarding Covid-19 and maintain social distancing and good hygiene wherever possible.

Yours sincerely,

Jenny Rice, Jenny Rice, Clerk and Responsible Finance Officer

AGENDA

21/170	APOLOGIES FOR ABSENCE To receive apologies sent to the Clerk.
21/171	DECLARATIONS OF INTEREST To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. Reminder to members to update their register if necessary. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).
21/172	PUBLIC PARTICIPATION Arrangements will be made for the public to join the meeting. A max of 15 minutes will be permitted for members of the public to address the meeting on any item on the agenda. Chairman to remind meeting members of one Nolan principle from Code of Conduct.
21/173	MINUTES OF THE LAST MEETING (previously circulated) To confirm as correct the record of the minutes of the meeting held on Monday 14 TH March 2022 previously circulated and herewith. Chairman to sign.
21/174	MATTERS ARISING from previous meeting, not covered by this agenda.
21/175	COUNCILLOR VACANCY To receive and note application (to follow) for co-option and vote to co-opt or not. If successful, applicant to sign declaration of acceptance and join the meeting.
21/176	GOVERNANCE, FINANCE AND TRAINING
	176.1 To receive and note finance internal control checks feedback for March, Cllr Woodman.
	176.2 To receive the end of year financial report to date, including the Accounting Statement sent to the Internal Auditor, and resolve any queries/ issues, herewith.
	176.3 To note annual audit and accounting requirements and internal audit meeting scheduled for 13/4/22.
	176.4 To note Asset Mapping Project update and deadline of 25/4/22.
	176.5 To note extra code of conduct training opportunity on 28/6/22 7-9pm.
	176.6 To note update on the Annual Village (Parish) Meeting and reports needed from Chairman of committees, main council and working groups, PFMC, Planning, Traffic/VADs, Trees and Greens, allotments.
	176.7 To receive and note updated asset register, herewith, to consider with insurance, item below.
	176.8 To note insurance renewal due 1/6/22 and discuss and agree options for renewals, herewith.
	176.9 To review financial regulations, standing orders and risk assessment, herewith.
	176.10 To agree to purchase minute books for binding minutes, cost tbc
21/177	PLAYING FIELD MANAGEMENT COMMITTEE AND GENERAL PF AND CRICKET CLUB ISSUES
	177.1 To note first meeting is 20/4/22. To agree payment for hire and new contract to be dealt with by PFMC.
	177.2 To note proposal re priority to pedestrians signs for the Drift and agree a way forward.
21/178	REPORTS FROM REPRESENTATIVES
	178.1 Trees and Greens Working Party. Cllrs Bates, Green, Holwell and Mountain a) To note one resident has trimmed overhanging bushes on footpath since letter b) To receive update on working party to clear Spring Close and Mill Garden c) To note Natural England offer to restore ponds for great crested newts, circulated.
	178.2 Checkers reports/village maintenance a) To receive update on re-build of the damaged Polish war memorial including feedback on outline planning and submitting an application for full planning permission.

		b) To receive and note checker reports completed for March, Cllr Woodman, and agree any actions necessary. To note April checker is Cllr Nicol.
	178.3	Village Hall update from Cllr Woodman and herewith. a) to receive and note update from Chairman of the Village Hall and liaise Councillor, herewith.
	178.4	Vehicle Activation Devices and Traffic Working Group, Cllr Green, Cllr Woodman. a) To receive and note any update/actions.
	178.5	Joint Action Group/Police Liaison Representative (PLR) Cllr Mountain To note meeting is 11 th April at 6pm.
	178.6	Village Plan Working Party (VPWP) Cllr Green, Cllr Woodman, D Davenport and C Nelson To receive and note summary report and decide how to progress outstanding items, herewith.
21/179	ALLOTMENTS	
	179.1	To receive update from Allotment Manager, P Bates.
21/180	PLANNING Committee members Cllr Lawson, Cllr Mountain, Cllr Watson and Cllr Woodman.	
	180.1	To note meeting did not go ahead on 15/3/22 and next meeting is 21/4/22 with HSL Developers and Arc presentation – all invited to attend/submit questions.
21/181	COUNCIL PROJECTS a) To receive and note update on signage after visit from Highways and agree a maximum budget if possible. b) To note lighting contract ends 31/3/2023, budget in Oct/Nov to plan for next year increases	
21/182	CLERK CORRESPONDENCE /INFORMATION TO NOTE/BRING BACK TO FUTURE MEETING: To receive and note emails/information, herewith and resolve any follow up actions. a) NCALC update, circulated.	
21/183	PAYMENTS	To approve payments as follows:
		Reimburse Clerk for ink plan, March
		£12.49
		SSE Electricity bill to follow, as per contract
		tbc
		Clerk mileage March
		£5.85
		Clerk's salary £843.70 plus £26 home office less employee tax/NI tbc
		tbc
		Employer/ee HMRC PAYE payment
		tbc
		Room hire Village Hall on 14/3 and 2/3
		£36
21/184	RECEIPTS	To note income to be received Hire charge from Wittering Premiair for March Rent from allotment tenants
21/185	DATES OF NEXT MEETINGS To note that the date of the next meeting is the Annual Meeting of the Parish Council on Monday 9 th May 2022. The Annual Parish Meeting is Wed 27 th April 2022 at 7pm in the Village Hall. Next PFMC is 20/4/22, 7pm in the VH, Next Planning Committee meeting is 21/4/22 at 8.30pm in the VH. See website for more details.	