

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are pre payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative

Name of smaller authority: Easton on the Hill Parish Council

County area (local councils and parish meetings only):

Financial year ending 31 March 2025

Prepared by (Name and Role): Jenny Rice, Clerk and Responsible Financial Officer

Date: 02/04/2025

	£	£
Balance per bank statements as at 31/3/25:		
Unity Trust Bank plc current account	£ 11,388.52	
Unity Trust Bank plc Instant Access account	£ 6,050.90	
[add more accounts if necessary]		
		£ 17,439.42
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/xx (enter these as negative numbers)		
item 1		
item 2		
item 3		
item 4		
[add more lines if necessary] item 5		
item 6		
item 7		
item 8		
Add: any un-banked cash as at 31/3/xx		
Net balances as at 31/3/25 (Box 8)		£ 17,439.42